

STANLEY Family Child Care
Lic # 334815560
Quality and loving childcare is priceless!

The following is an agreement between _____ and Stanley Child Care operated by Mercedes Stanley, Administrator/ Owner, regarding the care of their child (ren), under the following conditions.

1. _____ Birth Date: _____
2. _____ Birth Date: _____
3. _____ Birth Date: _____

Hour / Fee

The child (ren) mentioned above will receive child care between the hours of _____
To _____ for _____ days a week. The days being _____.

The fee for the above care will be \$ _____ per/week per child. An increase will be made yearly.

Payment will be expected every Friday morning upon arrival of the child for the following week's tuition. Failure to pay at the end of the week may result in termination. A late fee of \$25.00 per day will be imposed after the due date. Parents must pick up no later than the contracted time and drop off no earlier than the contracted time unless approved by the provider. **An overtime fee of \$5.00 the fir t 5 minute and \$1.00 per minute after fir t initial 5 minute .**

TUITION MUST BE PAID WITH CASH OR MONEY ORDER. I DO NOT ACCEPT CHECKS..

Payment is required for days missed due to illness or parents choice. After six months enrolled the child will get five personal days per year. The provider will be paid five personal days per year to be used as sick leave or to attend to family matters. As much notice as possible will be given before using these days.

Termination: This agreement may be terminated within the first two weeks of service with a two week notice by you the parent or me the provider. With the exception being the provider may terminate the contract without giving any notice if the parent does not make payments when due or if the child endangers other children/provider physically or emotionally.

12 Paid holiday /year. If one of the listed holidays falls on a Saturday the childcare will be closed the Friday before. If the holiday falls on a Sunday then the day care will be closed on the Monday after. These are paid holidays. * New Year's Day * Martin Luther King Jr's Birthday * President's Day * Memorial Day * Independence Day * Labor Day * Columbus Day * Veterans Day * Thanksgiving (Thursday & Friday) * Christmas Eve * Christmas Day *

One week of vacation will be taken a year from the provider without pay.

No Biting Policy: because of the fact there are contagious diseases (HIV) I will not tolerate children to bite me or others, and I will stop providing child care immediately if it occurs. .

Dre Code

Upon arrival each child must be dressed with appropriate daily wear for the weather and the public, including diaper changed.

Tran portation I will transport children for a fee of 20.00/child/week/before or after only if I am to contract to do so.

Feeding Schedule

If Children are to eat breakfast they must be here no later than 7:15am after 7:30 it is too late breakfast is over I begin to transport.

Nece itie

You must provide each child with the following necessities every week otherwise there will be additional fees due at end of week.

PROVIDER CHARGE:

Formula that is needed for the infants	Free I am on the Food Program
1 box of Kleenex	\$2
5 diapers per day/per child = 25 diapers per week	\$2./ DIAPER
1 jumbo pack of wipes per pack of diapers	\$6.50
1 complete change of clothes per child..	\$3. Per borrowed et/ mu t be returned or \$25.

Emergency Contact Information

You must provide me with adequate emergency contact information. Emergency contacts, including medical release form for each child. In case of an emergency, I must have prompt notice of any address or phone number changes. Parents must also inform the provider when they are leaving their child (ren) and they are not going to be at work.

Sick Policy

If a child has any signs of a rash, fever or contagious disease (such as Mumps, Measles, Chicken Pox, scabies, etc.) or other illnesses when they arrive the provider has the right to refuse to permit the child into the child care. If any of these symptoms occur while the child is at the day care the parents will be notified immediately to pick up their child. If the child has symptoms of contagious disease or other illness the provider has the right to require a note from the doctor before he/she can return.

Medication

Any and all medication must be accompanied with an authorization letter from the doctor.

Enrollment Information

The following must be given to the provider before care can begin: **One week depo it**, immunization certificate, health inventory, emergency information card, emergency release form, and transportation permission form. **DEPOSITS ARE NOT REFUNDABLE OF ADDITIONAL ONE WEEK. WITH YOUR APPLICATION A REGISTRATION FEE OF 50.00/ CHILD & ONE WEEK IN ADVANCE PAY IS REQUIRED.**

The signing of this contract also implies consent to transport the child in the providers automobile if necessary. If the provider chooses not to enforce any of the above clauses, it does not negate the reminder of the contract s provisions.

The e contract will expire _____ (every calendar year)

Per on allowed picking up child (ren): _____

Administrator signature date

parent signature date