

**Monaco Romers
Chapter of F.M.C.A.
Bylaws & Standing Rules**

Effective May 3, 2008

ARTICLE I - CHAPTER NAME

The name of this not-for-profit organization shall be the Monaco Romers Chapter of the Family Motor Coach Association, Inc., hereinafter referred to as Chapter and FMCA.

ARTICLE II - OBJECT

This Chapter exists to promote social, recreational, and informational exchange activities which provide for the enjoyment and pleasurable use of family member coaches.

ARTICLE III - MEMBERS

1. **ELIGIBILITY:** To be eligible for and to maintain membership in the Chapter, a person must own at least one-third (1/3) of an FMCA approved coach, be in good standing with the FMCA and meet the dues requirement and provisions set forth in the bylaws of this Chapter. Membership in this Chapter shall not be denied any person because of race, sex, religion, color, marital or family status, age, nationality or disability.
2. **DEFINITION:** The term "member" as used herein is defined by FMCA as a family unit consisting of a husband and wife, or adult person(s), with or without children.
3. **DUES AND FEES:**
 - A. **ANNUAL DUES:** Annual payment of Chapter and National dues enables persons to become active members and entitled to all rights and privileges for the Chapter and FMCA. The annual dues for membership in the Chapter shall be an amount as the membership shall establish.
 - B. **RENEWAL:** Renewal dues from Chapter members become due and payable 1 October each year.
 - C. **INITIAL APPLICATION:** Application for new membership shall be accompanied by payment of annual Chapter and National dues (unless already an FMCA member). If an initial application is accepted after 1 July, the dues shall be regarded as covering the next membership year.
 - D. **INITIATION FEE:** New and reinstated members may be required to pay an initiation fee in an amount to be established by the Chapter membership.
 - E. **ARREARS:** Any member whose dues remain unpaid for more than two months (1 December) after becoming due, shall be considered delinquent: After three months (1 January) membership is cancelled.

ARTICLE IV - CHAPTER ADMINISTRATION

1. **AUTHORITY:** This Chapter shall be democratically self-governed, deriving its existence and authority from the consent of its membership assembled in meeting or, in certain instances, by mail vote on stated propositions.
2. **ORGANIZATIONAL YEAR:** The fiscal and membership year of the Chapter shall commence on 1 January and end on 31 December.
3. **CHAPTER MEETINGS:**
 - A. **TYPES:** The term "meeting" shall include coach rallies, camp outs, dinner meetings and any other gatherings suitable to the function of the Chapter.
 - B. **BUSINESSS MEETINGS:** The Chapter must hold at least two (2) business meetings each membership year, at which a quorum is present. Said meetings must be at least fourteen (14) days apart and be duly announced in advance to the membership.
 - C. **ELECTIONS:** Elections for all officers shall be held during odd numbered years. Election of officers shall be conducted at the last scheduled General business meeting of the odd numbered year. Officers to be elected shall include the President, one or more Vice President(s), a Secretary, a Treasurer, a National Director, and an alternate National Director. A nominating committee, constituted as in ARTICLE V of these Standing Rules shall submit a list of candidates for the offices to be voted upon. Further nominations may be accepted from the floor if properly made and seconded.
 - D. **QUORUM:** A quorum for the transaction of business at any duly-called Chapter meeting is twenty-five percent (25%) of the Chapter family unit membership or fifteen (15) family unit members, whichever is less.
 - E. **VOTING:** Except as specified elsewhere in these Bylaws, a simple majority vote of members in good standing and voting shall be required to approve or disapprove any matter.
 1. The Chapter has established that voting shall be one (1) vote per each adult member.
 2. Balloting by mail may be undertaken when a proposed matter is voted to be of such importance or urgency that a total membership vote is advisable.
 - F. **PARLIAMENTARY PROCESS:** The rules contained in ROBERT'S RULES OF ORDER NEWLY REVISED shall govern this Chapter and in all cases to which they are applicable and in which they are not inconsistent with the Constitution and Bylaws of FMCA, and of this Chapter.
4. **MAINTAINING AFFILIATION:** This Chapter must maintain a minimum of fifteen (15) family unit members.

- A. The Chapter secretary shall furnish to the National office of FMCA, no later than the last week in December, a list of its incumbent Chapter officers and assurance that two (2) business meetings were held.
- 5. **ANNUAL AUDIT:** An annual audit of the Chapter's financial books and records shall be undertaken and reported to the membership.
- 6. **APPLICATION OF NATIONAL CONSTITUTION AND BYLAWS:** This Chapter accepts and agrees that the Chapter Bylaws shall conform with any mandatory requirements stipulated in the National Constitution and Bylaws of FMCA.

ARTICLE V ELECTIONS

1. NOMINATING COMMITTEE COMPOSITION:

- A. At the first General Membership meeting of an odd numbered year a Nominating Committee shall be elected. The Nominating Committee shall consist of not less than three (3) Chapter members in good standing, nominated and elected by the Chapter membership, no later than sixty days prior to the scheduled election of officers. Each member elected to this committee shall confirm his willingness and ability to serve in such post.
- B. This Committee shall nominate candidates for the Chapter Offices, including a President, one or more Vice-president(s), a Secretary, a Treasurer, a National Director, and an alternate National Director.
- C. Election of an individual to the Nominating Committee shall not prohibit that person or any other member in good standing from being nominated from the floor for any elective office.
- D. The Nominating Committee shall nominate candidates to fill vacancies which occur in elected Chapter offices.

2. NOMINATING COMMITTEE DUTIES: The duties shall be:

- A. To select a slate of officers for the new term to be presented for voting by the Chapter membership.
- B. To obtain clear acceptance of the nominees to serve the Chapter should they be elected.
- C. To make certain nominated candidates are members in good standing and qualify under applicable National and Chapter Bylaws.
- D. To select one (1) of its members as Nominating Committee chairperson, who may serve as a presiding officer in conducting the election.

ARTICLE VI - OFFICERS

1. **DUTIES OF OFFICERS:** The duties of elected officers shall be as defined in the National FMCA Bylaws. (FMCA) Bylaws, Article XVI)
2. **TERMS OF OFFICE:** The elected officers of this Chapter shall serve a two (2) year term of office.
3. **OFFICER LIMITATIONS:**
 - A. An individual FMCA member may hold chapter office(s) in only one (1) Chapter.
 - B. Individual FMCA members may hold no more than two (2) offices in the same Chapter.
 - C. Only Full Members, Full Lifetime Members, Life Members who have advanced from one of these classes, have the right to hold office in the FMCA or this Chapter.
 - D. No official or member shall become vested of any right, title to, or interest in any Chapter property except as required by law.

ARTICLE VII - COMMITTEES

1. **COMMITTEES:** Committee members and chairpersons (except Nominating Committee) shall be appointed by the President.
2. **DUTIES OF CHAIRPERSONS:** All Committees shall function within the policies of the Chapter and under the direction of the President.
3. **REPORTS:** Financial reports, vouchers, and monies due the Chapter shall be submitted on a timely basis.
4. **QUORUM:** A Committee quorum shall be fifty-one percent (51 %).

ARTICLE VIII - AMENDMENTS OF BYLAWS

1. **MANDATORY AMENDMENTS:** Amendments applicable to Chapter operations shall be automatically adopted as may be required by mandatory amendments to the National FMCA Constitution and Bylaws. Such mandatory amendments are not subject to voting by the Chapter membership.
2. **AMENDING PROCEDURE:** These Bylaws may be amended by a sixty-six percent (66%) affirmative vote of the members present at a duly-called meeting, or by mail ballot, providing that prior notice of at least thirty (30) days has been given of the proposition(s) to amend.
3. Any member of the Chapter may propose changes in the Bylaws.
4. Approved amendments to these Bylaws become effective immediately upon their adoption, or at such time as specified in the amendment.

ARTICLE IX - LIQUIDATION AND DISSOLUTION

1. In the event of dissolution of the Monaco Romers Chapter of FMCA, by majority vote of the Chapter all of the remaining assets of the Chapter shall be contributed to the purpose(s) for which the Chapter is organized, or to a qualified non-profit charity or charities.

MONACO ROMERS STANDING RULES

1. Limit membership to owners of Diplomat, Camelot, Windsor, Dynasty, Executive and Signature coaches manufactured by Monaco Coach Corporation, Royal Coach conversions, coaches manufactured by Executive Industries, and all Monaco coaches manufactured prior to 1992.
2. Refund on Rally Reservations will be made only to the extent that there is no cost to the club.
3. Wagonmasters shall make their rallies self supporting, if possible.
4. Non-member guests with motorhomes not manufactured by Monaco or Executive Industries, may attend rallies by paying a \$25.00 registration fee.
5. Treasurer is empowered to pre-fund estimated rally costs as requested by the Wagonmaster.
6. Member Emeritus:
 - A. Member who is no longer able, for reasons of age, or extenuating circumstances, to operate or own a qualifying coach may become a Member Emeritus by paying dues annually in the amount of \$5.00, without voting rights.
 - B. In order to become a Member Emeritus, they must remain an FMCA member.
7. Election of officers shall be at the fall meeting/rally.
8. Election of the nominating committee shall be accomplished at the first General Meeting of an odd numbered year
9. The Monaco Romers shall have a Board of Directors. The Board of Directors shall consist of the following members: President, Vice President, Membership Chairman, Secretary, Treasurer, National Director, Alternate National Director, Newsletter Editor, and Immediate Past President as Director-at-Large. This Board shall meet at each rally, prior to the general membership meeting.

* Effective May 3, 2008

NOTES RE: STANDING RULES FOR MONACO ROMERS

The membership criteria that were established in the Standing Rules of April 10, 1999 were amended in August 2000. The Standing Rules were amended back to their original version of April 10, 1999 on October 6, 2001.

The Standing Rules were again amended on April 6, 2003 to include the Camelot (originally the Diplomat LE), which was renamed by Monaco Coach Corporation.

On October 25, 2003, the Standing Rules were amended to include a ninth item which established a Board of Directors for the Monaco Romers.

The Standing Rules and By-Laws of The Monaco Romers were amended on May 3, 2008 to better conform to the wording of FMCA By-Laws. Changes made were regarded to be of a housekeeping nature and no changes of substance were intended nor made.