



## **INDIANA DEPARTMENT OF HOMELAND SECURITY**

302 W. Washington Street  
Room E-208  
Indianapolis, IN 46204



# **Ivy Tech Testing**

A voluntary program has been implemented for students, Instructors and department who desire to know immediately if they have successfully passed a written fire certification test.

Written paper tests are still available from the Firefighter Training System.

The Lead Instructor may decide to not give paper tests for a particular course or the student may choose to pursue the Ivy Tech testing option on their own.

The following are the procedures for taking a certification exam at Ivy Tech:

1. Anyone wishing to take a certification exam must meet all existing exam prerequisites prior to the exam date. If it is discovered that the prerequisites have not been met the exam results will be voided and the exam will have to be retaken after the prerequisites have been met.
2. Go to <http://www.ivytech.edu> to find the nearest testing center to you. Call the campus and tell them you would like to schedule an appointment to take your exam. They should forward you to the testing center to set it up. Upon arrival, they will have you sign a statement of understanding that you are eligible to take the exam.
  - a. Each Ivy Tech campus may have different test center hours on various days so make sure and call ahead for an appointment.
  - b. When you make the appointment you will need to know the name of the exam (like Fire Officer 1).
3. There is a \$15 fee for testing. The \$15 testing fee is the responsibility of the student. Payment may be made at the time of scheduling or on the day of the appointment. We take Visa, Discover, MasterCard, and checks. You must pay at the Business Office of you want to pay cash.
4. On the scheduled testing day you will need to bring a current photo ID and your PSID number.
5. You will need to know your Course Number before you show up at Ivy Tech..
6. DO NOT turn in your application for certification into Ivy Tech. The application MUST be forwarded to State of Indiana, IFTS Certification Section.

**Questions about this voluntary testing option may be submitted to David Probo at [dprobo@dhs.in.gov](mailto:dprobo@dhs.in.gov)**