

Intern Mentor Program 2007-2008

## Timeline of Product Development

<i>Date</i>	<i>Item(s) to be Completed</i>	<i>Further Elaboration</i>	<i>Completed?</i>
2/4/08	Research Paper First Draft	This draft, when turned in, will be half edited by Dr. Wittstein, who still would like to look at the second half of the paper, however.	
2/4/08	Objectives and Journal	This assignment will be an opportunity for me to outline short term goals and discuss how they will be accomplished.	
2/19/08	Advisor email and revisions	I really want to get this assignment checked off my list, so that I can move onto my final project. The quicker I finish revising the paper, the more time I will have to work on the project.	
2/19/08	Objectives and Journal	Again, this will be another opportunity to diagram what is happening in the short-term and what adjustments need to be made to the overall schedule.	
2/22/08	Case report topic identified	By this date, I Dr. Wittstein and I will have discussed exactly what cases we are going to write up in the case report and will have begun to identify possible journals that we can send the finished project to.	
2/29/08	February Lunch Conference	I have already completed this assignment because I had a January conference instead.	
2/29/08	Final Draft of Abstract	I need to talk to Dr. Wittstein to find out exactly how the case report description should be phrased. Other than that, there should only be minor changes to the abstract.	
3/3/08	1 <sup>st</sup> Project Checkpoint	By this date, I hope to be deeply involved in writing the case report and learning the language used in such reports. I should also be done with gathering the medical data about the patients I am analyzing.	
3/3/08	Objectives and Journal	By this point, I will have had time to start the project and really delve into it, so this journal will be a way for me to reflect on what I have done, and work out any immediate concerns.	
3/3/08	February Hours Chart	I need to make sure that I have at least caught up on some of my hours from January.	
3/7/08	Sketch of Display Board	This is a really crucial step for me because I want to get started on the board early and not leave it until the last minute. This assignment will assist me in thinking about the project with a big picture mindset.	
3/14/08	2 <sup>nd</sup> Project Checkpoint	By this date, I hope to be done with the first draft of the case report because Dr. Wittstein goes back on service around this time and we will therefore not have as much time to work on the paper. The editing can be whenever there is time between March and April.	
3/25/08	1 <sup>st</sup> Display Board Checkpoint	I hope to have either gone to the teacher resource center or planned a date to go by this checkpoint. I also want to have everything for the board typed and be working on obtaining pictures for the board and the portfolio.	
3/25/08	Objectives and Journal	Again, they will be helpful with establishing were I have come and where I still need to go with the project.	

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3/28/08	March Lunch Conference	This conference will be a great opportunity to discuss how my project is coming along, so I plan on scheduling it for early March.	
3/28/08	Oral Presentations	These are something that I want to start working on ahead of time, so that they do not fall when I am in a crunch to pull everything else together- having them checked off the list by the week before spring break would be ideal.	
4/1/08	2 <sup>nd</sup> Display Board Checkpoint	By this point, I will have gone to the teacher resource center and will have started laying out exactly where everything is going to go on the board.	
4/4/08	Final Draft of Research Paper	This final draft will be an opportunity for me to cross a very large assignment off the list of the items that I need to complete this year. It will require me to have discussed the paper with both Ms. Kiehl and Dr. Wittstein and have made the necessary changes.	
4/4/08	March Hours Chart	Hopefully by March I will be all caught up on my internship hours.	
4/4/08	3 <sup>rd</sup> Quarter Grade	I need to obtain Dr. Wittstein's grade, which will be a good way for me to gage how he thinks I have been doing on my project so far.	
4/11/08	3 <sup>rd</sup> Project Checkpoint	By this date, I will be done with all the editing and will be prepared to submit the paper to whatever journal Dr. Wittstein and feels is appropriate to the research content.	
4/21/08	Project Completed	I hope to have the paper sent to a medical journal by this date. Feedback may come within one or two weeks or may take more than a month. It just depends on what the journal thinks of the work and how many submissions they are receiving at the time. If the project is accepted, it could take up to six months to show up in print.	
4/21/08	Display Board Completed	By this date, I will have glued everything onto the display board and will have decorated it as necessary (after confirming with Ms. Kiehl that my information meets the requirements).	
4/25/08	Student Learning Conference	I may or may not be presenting at the conference, but I hope that if I am not, I can still go and help as a greeter. If I am selected to present, it will be a wonderful way for me to receive feedback on my project.	

\*Blue font indicates something pertinent to the final product.