

CHADDS FORD TOWNSHIP SEWER AUTHORITY  
DELAWARE COUNTY, PENNSYLVANIA

CONSECUTIVELY NUMBERED RESOLUTION NO. 16

RESOLUTION OF THE CHADDS FORD TOWNSHIP SEWER AUTHORITY  
ADOPTING BYLAWS OF THE AUTHORITY

BE IT RESOLVED, that pursuant to powers vested in the Board under the Municipal Authorities Act, section 53 Pa.C.S.A. § 5610, the Chadds Ford Township Sewer Authority hereby determines and agrees to adopt bylaws for the Chadds Ford Township Sewer Authority in the form attached hereto.

PASSED and APPROVED, this 18 day of April, 2006.

TOWNSHIP OF CHADDS FORD SEWER AUTHORITY:

BY: [Signature]  
CHAIRMAN  
BY: [Signature]  
BY: [Signature]

BY: [Signature]  
BY: [Signature]

I hereby certify that the foregoing Resolution was PASSED and APPROVED at a meeting of the Chadds Ford Township Sewer Authority on April, 2006, at which meeting a Quorum was present.

[Signature]  
Secretary

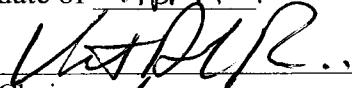
**CHADDS FORD TOWNSHIP SEWER AUTHORITY**


**Delaware County, Pennsylvania**

**CERTIFICATE RE:  
BY-LAWS**

I, the undersigned officer of the above-named authority, hereby certify that the attachment hereto is a true, correct and complete copy of the By-Laws of the Authority in the form in which the same were adopted by the Authority on 18 April, 2006; and said By-Laws remain in full force and effect on the date hereof.

IN WITNESS WHEREOF, I have hereunto set my signature as such officer and this 18  
date of April 2006

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
Secretary

**BY-LAWS  
OF  
CHADDS FORD TOWNSHIP SEWER AUTHORITY**

ARTICLE I – The Chadds Ford Township Sewer Authority owns and operates the wastewater collection system for the Township of Chadds Ford.

Section 1. Name of Authority

The name of the Authority shall be:

**CHADDS FORD TOWNSHIP SEWER AUTHORITY**

Section 2. Office of Authority.

The office of the Authority shall be at US Route 1 & Ring Road, Chadds Ford, Pennsylvania 19317, but the Board of the Authority, by proper resolution, may designate any other place as the office of The Authority.

ARTICLE II – OFFICERS

Section 1. Officers

The Authority shall consist of five Board Members to be appointed by the Chadds Ford Township Supervisors. The Officers of the Authority shall be a Chairman, a Vice Chairman, a Secretary and a Treasurer, to be elected from the members of the Board of the Authority.. The Board shall have the right, if it desires, to designate an Assistant Secretary and an Assistant Treasurer. Such Assistant Secretary and/or Assistant Treasurer need not be members of the Board.

Section 2. Chairman

The Chairman shall preside at all meetings of the Board of the Authority, except as otherwise authorized by resolution of the Board of the Authority. The Chairman shall sign all contracts, deeds and other instruments made by the Authority.

Section 3. Vice Chairman

The Vice Chairman shall perform the duties of the Chairman in the absence or incapacity of the Chairman, and in case of the resignation or death of the Chairman. The Vice Chairman shall perform such duties as are imposed on the Chairman until such time as the Chadds Ford Township Sewer Authority shall appoint a new Chairman.

Section 4. Secretary

The Secretary shall keep the records of the Authority, shall act as secretary at the meetings of the Board of the Authority. The Secretary records all votes, and resolutions of the Chadds Ford Township Sewer Authority in a journal. The assistant secretary shall perform the duties of the Secretary in his absence.

## Section 5. Treasurer

The Treasurer shall have the care and custody of all funds of the Authority, and shall deposit the same in the name of the Authority in such bank or banks as the Board may select. The Treasurer shall sign all orders and checks for the payment of money, and shall pay out and disburse such moneys under the direction of the Board except as otherwise authorized by resolution of the Board. All such orders and checks shall be countersigned by the Chairman. He shall keep regular books of the accounts showing receipts and expenditures, and shall render to the Chadds Ford Township Sewer Authority at each regular meeting (or more often if requested) an account of his transactions and also of the financial condition of the Authority. The Assistant Treasurer shall perform the duties of the Treasurer in his absence.

## Section 6. Additional Duties

The officers of the Authority shall perform such other duties and functions as may from time to time be required by the Chadds Ford Township Sewer Authority or the By-Laws or Rules and Regulations of the Authority.

## Section 7. Election or Appointment

The Chairman, Vice Chairman, Treasurer and Secretary shall be elected at the annual meeting of the Chadds Ford Township Sewer Authority from among the members of the Board, and shall hold office for one year or until their successors are elected and qualified.

## Section 8. Vacancies

Should the office of Chairman, Vice Chairman, Treasurer or Secretary become vacant, the Chadds Ford Township Sewer Authority Board shall elect a successor from its membership, at the next regular meeting, and such election shall be for the unexpired term of said office.

## Section 9. Additional Personnel

The Authority may from time to time employ such personnel as it deems necessary to exercise its powers, duties and functions, as prescribed by the Municipality Authorities Act of 1945, (its subsequent amendments) and all other laws of the Commonwealth of Pennsylvania applicable thereto. The selection and compensation of such personnel shall be determined by the Chadds Ford Township Sewer Authority Board subject to the laws of the Commonwealth of Pennsylvania.

# ARTICLE III – MEETINGS

## Section 1. Annual Meeting

The Annual meeting of the Chadds Ford Township Sewer Authority shall be held on the third Tuesday of January at 7:00 PM at the regular meeting place of said Board. In the

event such date shall fall on a legal holiday, the annual meeting shall be held on the next succeeding secular day or as otherwise determined by the Board.

#### Section 2. Regular Meetings.

Regular monthly meetings may be held on the third Tuesday at the Chadds Ford Township Municipal Building at 7:00 PM.

#### Section 3. Special Meetings

The Chairman of the Chadds Ford Township Sewer Authority may, when he deems it expedient, and shall upon the written request of two members of the Board, call a Special Meeting of the Board for the purpose of transacting any business designated in the call. The call for a Special Meeting may be delivered to each member of the Chadds Ford Township Sewer Authority or may be mailed to the business or home address of each member. Each member must be notified of the Special Meeting of the Board two days or more prior to the date of the Special Meeting. At such Special Meeting no business shall be considered other than as designated in the call, but if all of the members of the Board members are present other business may be discussed.

#### Section 4. Quorum

At all meetings of the Chadds Ford Township Sewer Authority three of the members of the Board shall constitute a quorum for the purpose of transacting business; however, a smaller number may meet and adjourn to some other time or until a quorum is obtained.

#### Section 6. Manner of Voting

The voting on all questions coming before the Chadds Ford Township Sewer Authority shall be by roll call, and the ayes and nays shall be entered upon the minutes of such meeting, unless the vote is unanimous of all members present, and in that case the minutes shall so indicate.

#### Section 7. Conduct of meetings

The conduct of the meeting, when not in conflict with an express provision of these By-Laws, shall be in accordance with Roberts Rules of Order, Revised.

### ARTICLE IV – AMENDMENTS

#### Section 1. Amendments to By-Laws

The By-Laws of the Authority shall be amended only with the approval of at least three of the members of the Chadds Ford Township Sewer Authority Board at a regular or special meeting.