

# Canyon Hills Junior High School



## "Home of the Coyotes"

### **CLASSROOM EXPECTATIONS: GENERAL SCIENCE**

**2009- 2010**

**MR. TRAUTZ**

**SCIENCE DEPARTMENT**

**TEXTBOOK: Prentice Hall**

#### I. General Expectations: **REGULAR ATTENDANCE IS A MUST FOR SUCCESS!**

##### A. Classroom

1. Always read the board upon entering the class; you'll find out what's going on and what to prepare for.
2. Fill in your agenda at the beginning of class.
3. Take notes from **all** the lectures, films or demonstrations; keep them for later review before a test (**most** will be turned in for extra credit on the day of the test).
4. Complete material assigned in the class (**if not finished in class, then you have homework!!**).
5. Actively participate in lab assignments.
6. Participate in class discussions; listening to the class discussion is participating too!!
7. Consult me for extra help (I am on campus before and after school **8 days a week**); sometimes it helps to have something explained a second or third time. **ASK QUESTIONS (ON TOPIC)!!!**
8. Class begins IMMEDIATELY when the bell rings. Therefore, you should:

- ◆ **Be in your assigned seat.**
- ◆ Be prepared for class by having, **on your desk**, your notebook, paper, and writing implement with you.
- ◆ Check the board for instructions and follow them.
- ◆ **Fill in your agenda (assignment calendar).**
- ◆ Sit quietly.

##### B. Homework: (study hours per week- **at least three**)

1. Complete in the prescribed time, as indicated by the teacher. If homework is not completed on time, the student will be issued a "Homework slip" which must be signed by a parent and returned to class. **I will NOT be stamping an incomplete in the agenda.**
2. All work should be neat, legible and **will be free of spelling errors**. Assignment points will be deducted for lack of thoroughness. You will answer questions in complete sentences.

3. **Plagiarism or copied work (e.g.; Xeroxes, printed, internet) will not be accepted. See student hand book for consequences. Using different fonts falls under this rule.**
4. Turn in work on time. **There is no such thing as a late paper.** I do not accept late work, unless you have an excused absence. Make-up time is equal to the number of days absent and begins upon return to school. **Students are required to make arrangements with the teacher to make- up tests, labs and any other work, which must be completed in the classroom, missed due to an excused absence.**
5. Any work copied from my web site (e.g.; Key terms, notes) must be “hand written” to turn in for credit. **I will not accept any copies, printed or xeroxed.** The pages on my web site are there to help students that are absent from class. Each page from my web site has a watermark on it to help in identifying it.
6. **Reading** of assigned materials (You may take notes and turn in for extra credit).

C. Assignments will include:

1. Written assignments from the text:
  - a. Chapter questions.
  - b. Vocabulary.
  - c. Extra research.
  - d. Chapter outline (at teacher's discretion).
2. Lab write- ups.
3. Worksheets.
4. Special projects (at teacher's discretion).
5. Class notes and “3 x 5 cards” maybe turned in for **extra credit** on the day of a chapter test.

D. Unexcused tardies

1. Tardy = **not being in your seat when the bell rings.**
2. Consequences of tardies: See Student Handbook.
3. An excused tardy = a signed note by a CHJH staff member or a parent.

E. Unexcused absences

1. The school policy regarding truancy (cuts) will be strictly enforced. Please see Student Handbook.
2. **You may not make up any class work, homework, or tests given on a day you have an unexcused absence.**

F. Be respectful of:

1. **Other people's property, person, and their right to learn!**
2. Classroom furniture and equipment. Failure to report any writing/ or damage immediately, the assumption will be made that **you** are responsible for said damage.
3. **NO eating, drinking, or chewing in class. Be responsible for your own area's cleanliness.**

G. Consequences of breaking classroom/ school rules:

- ◆ 1<sup>st</sup> offense: verbal warning (**except chewing; 1<sup>st</sup> offense equals a detention**)
- ◆ 2<sup>nd</sup> offense: detention
- ◆ 3<sup>rd</sup> offense: call parents
- ◆ 4<sup>th</sup> offense: referred to office

## H. Cheating/ Plagiarism:

**First offense**, a student will receive a zero that will not be dropped (test only) from the trimester grade, the parents will be notified and the student will receive a detention. If there is another **offense**, please see the student handbook for consequences. If a student is found in possession of an unauthorized test, the consequences will follow the cheating/ plagiarism section of the student handbook.

## II. Grading Structure

### A. Grade Evaluation Criteria

1. Tests, quizzes
2. Home/ Class work, lab write- ups
3. Projects
4. Class participation

### Grading Scale

A= 90-100%  
B= 80-89%  
C= 70-79%  
D= 60-69%  
F= 0-59%

### B. Grades will be determined from a cumulative point total consisting of:

- Test, quizzes, projects (**60 %**) I will drop the lowest test score at the **end of each trimester.**
- Lab write-ups, worksheets, homework, classwork and workbook. (**40 %**)
- **The maximum number of extra credit points per trimester, is 5% of the total points.**

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In the event you wish to discuss your son's/ daughter's progress in my class, or I may be of service to answer any questions that you may have regarding the Canyon Hills Science Department, please feel free to call me at (909) 464-9938 after 2:15 P.M. You may also contact me via my email address below (I check my email in the early evening). I look forward to meeting you at "Back to School Night".

Sincerely,

*Scott R. Trautz*

Scott Trautz  
Science Department  
Canyon Hills Jr. High School

E-mail: [srtrautz@verizon.net](mailto:srtrautz@verizon.net)  
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## **URL for my Internet Classroom page:**

<http://mysite.verizon.net/srtrautz/>